

Nomination Paper and Candidate's Acceptance

Local Authorities Election Act
 (Sections 12, 21, 22, 23, 27, 28, 47,
 68.1, 151, Part 5.1)
School Act (Section 44(4))

Note: The personal information on this form is being collected to support the administrative requirements of the local authorities election process and is authorized under sections 21 and 27 of the *Local Authorities Election Act* and section 33(c) of the *Freedom of Information and Protection of Privacy Act*. The personal information will be managed in compliance with the privacy provisions of the *Freedom of Information and Protection of Privacy Act*. If you have any questions concerning the collection of this personal information, please contact

Bryan Turner 780-778-5666
 Title of the Responsible Official Business Phone Number

LOCAL JURISDICTION: Living Waters Catholic Regional Division No. 42 , PROVINCE OF ALBERTA

We, the undersigned electors of Living Waters CRD No. 42, Slave Lake Ward , nominate
Name of Local Jurisdiction and Ward (if applicable)

_____ of
Candidate Surname Given Name

_____ as a candidate at the election
Complete Address and postal code

about to be held for the office of _____
Office Nominated for

of _____
Name of Local Jurisdiction

Signatures of at least **5 ELECTORS ELIGIBLE TO VOTE** in this election in accordance with sections 27 and 47 of the *Local Authorities Election Act* and section 44(4) of the *School Act* (if applicable). If a city or a board of trustees under the *School Act* passes a bylaw under section 27(2) of the *Local Authorities Election Act*, then the signatures of up to 100 electors eligible to vote may be required.

Printed Name of Elector	Complete Address and Postal Code of Elector	Signature of Elector

Candidate's Acceptance

I, the above named candidate, solemnly swear (affirm)

- THAT I am eligible under sections 21 and 47 (and section 12, in the case of summer villages) of the *Local Authorities Election Act* and section 44(4) of the *School Act* (if applicable) to be elected to the office;
- THAT I am not otherwise disqualified under section 22 or 23 of the *Local Authorities Election Act*;
- THAT I will accept the office if elected;
- THAT I have read sections 12, 21, 22, 23, 27, 28, 47, 68.1, and 151 and Part 5.1 of the *Local Authorities Election Act* and section 44(4) of the *School Act* (if applicable) and understand their contents;
- THAT I am appointing

 Name, Contact Information or Complete Address and Postal Code and Telephone Number of Official Agent (if applicable)
 as my official agent.

- THAT I will read and abide by the municipality's code of conduct if elected (if applicable); and
- THAT the electors who have signed this nomination paper are eligible to vote in accordance with the *Local Authorities Election Act* and the *School Act* and resident in the local jurisdiction on the date of signing the nomination.

Print name as it should appear on the ballot

 Candidate's Surname Given Names (may include nicknames, but not titles, i.e., Mr., Ms., Dr.)

SWORN (AFFIRMED) before me

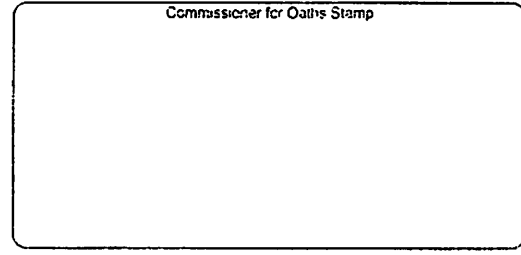
at the _____ of _____,

in the Province of Alberta,

this _____ day of _____, 20____.



 Candidate's Signature



 Signature of Returning Officer or Commissioner for Oaths
 or Notary Public in and for Alberta
 (Also include printed or stamped name and expiry date)

RETURNING OFFICER'S ACCEPTANCE

Returning Officer signals acceptance by signing this form:

 Signature of Returning Officer

**IT IS AN OFFENCE TO SIGN A FALSE AFFIDAVIT OR A FORM THAT
 CONTAINS A FALSE STATEMENT**

Becoming a Trustee

Are you considering the vocation of a Catholic School Trustee?

What does a Catholic School Trustee do?

- As Catholic trustees, Catholic education is entrusted to us. We must hold within ourselves a deeper understanding of and commitment to the nature of Catholic education.
- As Catholic trustees, we ensure that the essence of Catholic education, formed through partnership of home, school and parish, is recognized and supported in the political arena.
- As Catholic trustees, we ensure the support and encouragement of our teachers and school staff by providing them with opportunities for faith formation
- As Catholic trustees, we ensure that our educational leaders are able to examine their unique role in shaping the faith life of their school.
- As Catholic trustees, we ensure that our students are seen as individuals and given the chance to study in a learning environment permeated by Gospel values and sacramental life.
- As Catholic trustees, we are evangelizers of the good news of Christ in all aspects of our lives.
- As Catholic trustees, we are stewards of our Catholic faith; with care, we tend to it in our own lives and we foster it in the lives of all whom we encounter.
- Catholic school trusteeship is a unique vocation which serves the Church and the community. The Catholic school trustee plays an integral part in ensuring that Christ is the heart and soul of every Catholic school. The uniqueness of Catholic education lies in the fact that its purpose and end is holiness.

For more information on Catholic schools in Alberta, Northwest Territories, and Yukon, please contact the Alberta Catholic School Trustees' Association or your local Catholic school board. In order to assist with this the ACSTA has prepared the following information booklet for interested Catholics on the role of being a Catholic trustee, as well as the information and guidelines you need to know to run in the election.

You may also be assisted by the following legislation:

[The Local Authorities Election Act](#)

[The School Act](#)

Code of Ethics for Trustees

Whereas the aim of Catholic Education is the development of each student towards personal fulfillment and responsible citizenship motivated by the Spirit of the Gospel and modeled on the example of Jesus Christ, the Catholic School Trustee shall, within the duties prescribed in Acts and Regulations and reflecting a ministry within the Church:

1. acknowledge that Catholic schools are an expression of the teaching mission of the Church;
2. provide an example to the Catholic Community by active participation in the communal life of a parish, and by a personal lifestyle that reflects the teachings of the Church;
3. provide the best possible Catholic education according to the programs approved by the Canadian Conference of Catholic bishops and the provincial Minister of Education;
4. affirm a strong sense of Christian Community;
5. recognize and defend the democratic and corporate authority of the board
6. respect the confidentiality of the board;
7. strictly support all board policies;
8. ensure the affairs of the Board are conducted with openness, justice and compassion; work to improve personal knowledge of current Catholic educational research and practices;
9. provide support, encouragement and prayer for the efforts of all persons engaged in the ministry of Catholic Education in Canada.

Canadian Catholic School Trustees' Association

Approved 1998

Appendix B

BOARD ANNUAL WORK PLAN August 2019 – July 2020

August	Attend Meeting to begin year (if necessary) Conduct Organizational Meeting – August 26 th
September	Conduct Annual Board self-evaluation – September 25 th Conduct Annual Superintendent Evaluation – September 25 th Approve Positive Path Forward Attend ASBA Zone meeting Attend ACSTA Board of Directors' Meeting Attend Trustee Development Review Policy Board Meeting
October	Attend Trustee Development -ASBA, ASBA Zone 2/3 & ACSTA Oct/Nov Approve Three-Year Education Plan and Annual Report Review and Analyze Survey Results, PATs and DIPs, set directions based on results ASBA Zone meeting Review Policy Approve Annual Board Development Plan
November	Board Meeting Division Schools Annual Plans for Learning – November 25 th Approve yearly Advocacy Plan Nov/Dec Hold Finance Meeting <ul style="list-style-type: none"> ▪ Review Approval of Auditors' Report and Management Letter (Committee of the Whole) ▪ Direction regarding terms of agreement ▪ Review revised 2019/2020 Board Budget Attend ACSTA/ASBA Fall General Meetings (Trustee Development) -ACSTA Nov 15-17 ASBA Nov 17-19 Plan Board/Superintendent Retreat Attend ASBA Zone Meeting Celebrate and Participate in Catholic Education Sunday (Board leadership role)(first Sunday) Review and Approve Final Draft of AERR and Brochure Budget Development Meeting
December	No Activities

January	<p>Board Meeting</p> <p>Approve Budget Assumptions</p> <p>Review of 3 YEP & AERR</p> <p>Identify potential strategic priorities, gather data and input key results for Three-Year Education Plan (Dec/Jan)</p> <p>Attend ASBA Zone Meeting</p> <p>Attend ACSTA Board of Directors' Retreat (Trustee Development)</p> <p>Review Policy</p> <p>Board Retreat – January 20th & 21st</p> <ul style="list-style-type: none"> • Faith Formation • Trustee Development – area of emphasis
February	<p>Attend ASBA Zone Meeting</p> <p>Board Meeting</p> <p>Mid-Year Review - Review Superintendent's summary of progress in meeting Three Year Education Plan and budgets (Mid Year Review Form) at regular Board meeting and recommends key educational priorities.</p> <p>Establish new Three Year Education Plan Priorities and develop and approve strategic plan for Plans and Consultations</p> <p>Trustee Development</p> <p>Attend ACSTA Board of Directors' Meeting</p> <p>Review Policy</p> <p>Meet to Review Budget</p>
March	<p>Board Meeting for Three-Year Education Plan Review (to be reviewed)</p> <p>Attend ACSTA Spring Conference/Catholic Conference (Trustee Development)</p> <p>Attend ASBA Zone meeting</p> <p>Set budget assumptions and major priorities for Division and set Capital Budget expectations for next year</p> <p>Rural Education Symposium</p> <p>AUPE/EMAC Luncheon</p>
April	<p>Board Meeting</p> <p>Review and approval of Three-Year Capital Plan and Technology Plan</p> <p>Attend ASBA Zone Meeting</p> <p>Review Policy</p> <p>Alberta School Councils Conference</p> <p>FNMI Gathering/CASS Alberta Education Conference -April 20th – 22nd</p>
May	<p>SPICE Conference - April 23rd – 26th</p> <p>Blueprints Conference - April 28th – May 1st</p> <p>Board Meeting</p> <p>Approve School Calendars</p> <p>Approve Budget</p>

	<p>Attend ASBA Zone Meeting Attend ACSTA Board of Directors' Meeting Attend Trustee Development Review Policy Attend Graduation</p> <p>Attend Community Faith Development Day – May 27th (Edson), May 28th (Whitecourt) and May 29th (Slave Lake)</p>
June	<p>Board Meeting Attend CCSTA Annual Meeting Attend retirement parties and present awards Attend ASBA Spring General Meeting (Trustee Development) Nominate Friends of Education Award Nomination – ASBA Nominate Honorary Life Member Award Nomination – ASBA Identify Long Service Award Nominations – ASBA Nominate Premier's Award Nomination – ASBA Deadline for ASBA Zone Appreciation Award Attend ASBA Zone Meeting Review Policy Attend Graduation</p>
Ongoing	<p>Monthly Board meetings, except July and December Monthly ASBA Zone 2/3 Meetings Hear appeals, as needed Meet with Bishops and clergy re: advocacy (once yearly)</p> <p>Host ATA Board Liaison Dinner (twice per year) In an election year pass resolution to opt in or out of ASFF and advise the Minister and local municipalities Appoint auditor, architects and banking services as required Approve terms of engagement of auditor Meet with MLA's, Town Councils and MD's Meet with Students in each school community Approve Locally Developed Courses Board Service Recognition</p> <p>Attend Faith days in Communities</p>